

Request for an ACCA transcript



This form is to be completed for students, affiliates or members who are currently **NOT ACTIVE** and wish to obtain a transcript confirming their examination results.

For active students, affiliates or members there is no charge for this service.

Name _____ Client ID

Address _____

Postcode _____

Please also include your date of birth, full name and residential/business addresses at the time you were active on the ACCA register, as well as your original date of registration (if known)

Date of birth _____

Previous name _____

Previous address _____

Registration date and exemptions (if known) _____

I require the following:

- A transcript confirming my ACCA Qualification results, at a charge of £22.
- A transcript confirming my Certified Accounting Technician results, at a charge of £22.
- A transcript confirming my Foundations in Accountancy Suite of Qualifications results, at a charge of £22.
- A transcript confirming my Diploma in Financial Management results, at a charge of £22.

- I wish to pay by cheque/bank draft and enclose cheque/draft number.
- I wish to pay by credit/debit card.

Name of cardholder (if different from above) _____

Please charge £ _____ to my MasterCard Visa American Express Maestro Solo

Card no

Start date Expiry date Issue no (if applicable)

Signature _____ Date _____

There is no additional charge for multiple transcript requests or requests for results from both the CAT and ACCA Qualification registers.

Please return this form with your remittance, to:
Operational Delivery ACCA 2 Central Quay 89 Hydepark Street Glasgow G3 8BW United Kingdom
tel: +44 (0)141 582 2000 fax: +44 (0)141 582 2222 www.accaglobal.com