

Certified Accounting Technician (CAT) exemption application form



**THE ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS and
THE INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS OF SINGAPORE**

**Incorporated
by the Accountants Act (Chapter 2A)**

Please read the following notes before completing this form.

- In order that your application can be dealt with as quickly as possible, please submit photocopies (not originals) of the following documentation with this form:
 - Proof of completion of qualification
 - An official transcript of all subjects studied (official English translations where appropriate).
- No fees are incurred for credit awarded at Introductory or Intermediate Levels. If an exemption is granted at Advanced Level a fee will be incurred which is equal to the examination fee for that particular paper.
Current fees at Advanced Level are **£42.00** per paper.
- Fees for exemptions should not be sent with this form. An invoice will be sent once the exemptions have been awarded.

- In order that your new exemption status is reflected on the appropriate examination entry form, this completed form should be received by the following dates:
 - **next applicable session June – 15 January**
 - **next applicable session December – 15 July**
- Students who enter for a paper at Advanced Level and are subsequently awarded an exemption from that paper, prior to sitting the exams, are required to pay both fees.

Students who enter for a paper at Introductory or Intermediate Levels and are subsequently awarded an exemption from that paper, prior to sitting the exams, will forfeit the examination fee.
- This form cannot be used to claim exemptions on the basis of work experience. Students wishing to claim Introductory Level exemptions for work experience must submit a completed TTR.

INSTITUTION (including country) _____

TITLE OF QUALIFICATION _____

DATE OF AWARD _____

Please indicate the papers from which you are seeking exemption by marking an "X" in the appropriate box below:

INTRODUCTORY

- Paper 1, *Recording Financial Transactions*
 Paper 2, *Information for Management Control*

INTERMEDIATE

- Paper 3, *Maintaining Financial Records*
 Paper 4, *Accounting for Costs*

ADVANCED

- Paper 5, *Managing People and Systems*
 Paper 6, *Drafting Financial Statements*
 Paper 7, *Planning, Control and Performance Management*

Options – 2 from 3

- Paper 8, *Implementing Audit Procedures*
 Paper 9, *Preparing Taxation Computations*
 Paper 10, *Cash Management and Credit Control*

STUDENT NAME _____

REGISTRATION NUMBER

ADDRESS _____

TEL NO _____

E-MAIL _____

Please return this form together with the appropriate documentation to the following address:

**The Institute of Certified Public Accountants of Singapore
Examination and Student Registry 20 Aljunied Road #01-01 CPA House Singapore 389805**

OFFICE USE ONLY

Exempts 1 2 3 4 5 6 7 8 9 10

Session June 20 December 20

Assessed by

Date